# PICKTIME Consulting (K) Ltd.

#### **About us**

Picktime Consulting K Limited is a local Kenyan company that offers management consultancy services in the field of Human Resources Management among them: Recruitment and selection, Human Resource Audit, Employee engagement/satisfaction surveys, Team Building Services, Change Management, HR Strategy Development, HR Management Information System and Payroll among many others.

## **Training and Development**

We offer open learning and development programs which are geared towards addressing cross cutting business needs as well as enhancing employee career growth.

Here below is a calendar for January to June 2026 for your review to enable you share names of proposed participants:

# TRAINING CALENDAR- JANUARY - JUNE 2026

### **JANUARY 2026**

Name of Course	Date	Venue	Cost (Vat
			Inclusive)
Electronics Records and	Jan 5th -9th	Machakos	Ksh 79 <b>,</b> 000
Knowledge Management			
Talent Management and	Jan 12th - 16th	Naivasha	Ksh 79 <b>,</b> 000
Succession Planning			
ICT Governance & Cybersecurity	Jan 21st — 23rd	Nairobi	Ksh 38,000
Management			
Leadership and Governance in the	Jan 26th - 30th	Naivasha	Ksh 79 <b>,</b> 000
21st Century	ting (k	) Ltd	

## FEBRUARY 2026

Name of Course	Date	Venue	Cost (Vat
			Inclusive)
Leading and Managing Change	Feb 2nd -6th	Machakos	Ksh79,000
Strategic Public Procurement	Feb 9th – 13th	Mombasa	Ksh 79,000
Customer Service Excellence	Feb 16th – 20th	Embu	Ksh 79,000
Code of Ethics and Principles of	Feb 23rd – 27th	Nairobi	Ksh 38,000
Governance			
Coaching and Mentoring	Feb 23rd -27th	Nairobi	Ksh 38,000

# **MARCH 2026**

Name of Course	Date	Venue	Cost (Vat Inclusive)
Employee Wellness for the 21st Century	March 9th- 13th	Machakos	Ksh 79,000
Retirement Planning	March 16th — 20th	Mombasa	Ksh 79 <b>,</b> 000
Fundamentals of Risk Management	March 23rd - 27th	Nairobi	Ksh 38,000
Fraud & Investigations Management	March 30th -1st April 2026	Nairobi	Ksh 38,000
Coaching and Mentoring	March 30th -1st April 2026	Nairobi	Ksh 38,000

# **APRIL 2026**

Name of Course	Date	Venue	Cost (Vat Inclusive)
HR Transformation through Artiicial Intelligence (AI)	April 8th - 10th	Nairobi	Ksh 38,000
Emotional Intelligence in Leadership	April 13th — 17th	Mombasa	Ksh 79,000
Customer Service Excellence	April 20th — 24th	Naivasha	Ksh 79,000
Supervisory Skill Development	April 27th -30th	Embu	Ksh 70 <b>,</b> 000

# MAY 2026

Name of Course	Date	Venue	Cost (Vat
			inclusive)
Information Security Management	May 4th - 8th	Machakos	Ksh 79 <b>,</b> 000
Human Resource Management	May 11th - 15th	Mombasa	Ksh 85 <b>,</b> 000
Advisory Committee (HRMAC)			
workshop			
Customer Service Excellence	May 18th - 22nd	Nairobi	Ksh 38,000
Budgeting, Control and Financial	May 25th -29th	Mombasa	Ksh 79 <b>,</b> 000
Planning			
Performance Management for	May 25th -29th	Mombasa	Ksh 79 <b>,</b> 000
Results			

#### **JUNE 2026**

Name of Course	Date	Venue	Cost (Vat Inclusive)
Productivity Improvement and	June 2nd - 5th	Machakos	Ksh 75 <b>,</b> 000
Measurement			
Occupational Safety and Health	June 8th - 12th	Naivasha	Ksh 79 <b>,</b> 000
Management			
Workplace Discipline and	June 8th -12th	Naivasha	Ksh 79 <b>,</b> 000
Grievance Management			
Data Analytics, Tools and	June 15th - 19th	Nairobi	Ksh 38,000
Techniques			
Retirement Planning	June 22nd -26th	Naivasha	Ksh 79 <b>,</b> 000
Leading and Managing Change	June 29th-3rd July 2026	Mombasa	Ksh 79 <b>,</b> 000

# We are NITA Registered: NITA /TRN/ 2743

#### Notes.

- 1. The cost shown is per participant.
- The cost shown covers tuition fee and meals only. The cost of travel and accommodation will be borne by the participant.
- 3. Institutions that nominate more than five (5) participants, the tuition fee for the 6th participant will be free.

Kindly download training nomination form from our website:

www.picktimeconsulting.co.ke

## Reach us via email:

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